

Lost Lake Utility District Regular Meeting Minutes
404 Lake Court, Dixon, IL at 7:00 pm
August 21, 2018

- I. Call to Order and Roll Call:** George Kersten called the Meeting to order at 7:00 pm. Trustees present: Mike Carr, Bill Weronko, Jim Wasilewski, Dan Nicolini, and Cheri Kemp. Also present: Susan Steffens, Secretary; Sheila Warner, Treasurer; Chad Judd, Operator; and member of the community. Absent: Tom Wendling.
- II. Pledge of Allegiance**
- III. Approval of the Agenda:** Bill made a motion to approve the agenda. Mike seconded the motion. The motion was approved by unanimous vote (8-21-18-1).
- IV. Approval of the Minutes:** Mike made a motion to approve the July 17, 2018 Regular Meeting Minutes. Jim seconded the motion. The motion was approved by unanimous vote (8-21-18-2). Dan made a motion to approve the July, 21, 2018 Executive Session Minutes. Bill seconded the motion. The motion was approved by unanimous vote (8-21-18-3)
- V. Treasurer's Report:** Sheila read into record for the period ending July 31, 2018. *Operating Account:* beginning balance: \$61,791.03; receipts: \$35,949.95; expenditures: \$48,955.43; ending balance: \$48,785,785.45. *Project Fund-FNB:* beginning balance: \$99,076.63; receipts: \$24.95; expenditures: \$4859.50; ending balance: \$94,242.08. *Debt Service Bond Fund-FNB:* beginning balance: \$144,791.40; receipts: \$20,057.96; expenditures: \$8,155.05; ending balance: \$156,694.31. *Money Market Fund:* beginning balance: \$64,108.97; ending balance \$64,108.97. *Equipment Replacement Fund:* beginning balance: \$7,055.87.39; ending balance: \$7,055.87. *IMRF Fund:* beginning balance: \$50.00; ending balance: \$50.00. Jim made a motion to approve the Treasurer's Report. Mike seconded the motion. Discussion was held by Board. The motion was approved by unanimous roll-call vote (8-21-18-4).
- VI. Old Business**
- Office Report:** Susan reported that changes will be made to the water application form in regards to curb stop placement. A drawing will now be expected at time of application and the District will have final approval. Mike suggested, and the Board agreed, the sewer application should have the same expectations for the curb stop. Daniels Lawn Service will complete lawn restoration for main and service line breaks. There are five areas that will be restored. The quote was \$2250.00. The work will begin the first week in September.
- WWTP Update:** Spoils from main breaks was discussed at this time, they are being hauled away. A debris location was discussed, but no decision was made.
- Water System Update:** Chad reported that the new hydrant is working well. There were three service line breaks, although the District's responsibility. They were repaired. Generator at well has water in the oil.
- Road Repairs:** Herbig will repair the damage to roads at the end of the month.
- VII. New Business:**
- 2019 Budget:** George presented the 2019 Budget for review. Discussion was held by the Board.

Resolution 06-2018 –Banking Last month’s Resolution 06-2018 read into record was not necessary as a resolution, therefore, Resolution 06-2018, is redacted. Check signatures verified by the bank will be verified by one signature. Sheila is still looking into changing banks.

- VIII. Guest/Public Opinion:** Mike Robinson: Q. Suggested that the expense report be more detailed. A. Sheila explained all bills are presented at each meeting for clarification if needed. Due to space constraints, the expense report will remain the same. Q. FYI: Propane summer fill is cheaper.
- IX. Executive Session (employee matters) No. 5ILCS 129/2 (c) (1)** Mike made a motion to adjourn Public Meeting and go into Executive Session. Bill seconded the motion. The motion was approved by unanimous vote (8-21-18-5)
- X. Adjournment:** Bill made a motion to adjourn the meeting. Dan seconded the motion. The motion was approved by unanimous vote (8-21-18-7). The meeting ended at 8:26 pm. The next Regular Meeting will be held on September 18, 2019 at 7:00 pm.

8-21-18-1	Motion to approve the agenda
8-21-18-2	Motion to approve the regular meeting minutes
8-21-18-3	Motion to approve the executive session minutes
8-21-18-4	Motion to approve the Treasurer’s Report
8-21-18-5	Motion to adjourn regular meeting and enter into executive session
8-21-18-6	Motion to adjourn executive session
8-21-18-7	Motion to adjourn meeting