



Lost Lake Utility District

Regular Meeting Minutes

406 Lake Ct, Dixon IL 61021

June 18, 2026 at 6:00 PM

Trustees Present: Jim Caudill, Chair; Carol Workman, Vice Chair; Linda Repesh, Trustee; Jona Perrin, Trustee

Staff Present: Julie Peters, Office Manager; Joan Hansen, Treasurer

Absent: Mick Kazmersi, Trustee; Eric Thomas, Operator; Doug Trader, Operator

I. Call to Order and Roll Call: Jim Caudill called the meeting to order at 6:00 pm.

II. Pledge of Allegiance

III. Approval of the Agenda: Jona motioned to approve the agenda and Linda seconded the motion. The motion was approved by unanimous voice vote. [06-18-26-01]

IV. Guest/Public Opinion: There was a question about timing with paving the water tower road. Jim said there is an update later in the meetings. There was another question about lawn sprinklers. The Board stated there are no restrictions and they had no recommendations.

V. Approval of Minutes

- **May 21, 2026 Meeting Minutes:** Linda motioned to approve the May 21, 2026 Regular Meeting Minutes with the corrections of Amy Spelde removed from Trustees Present and Mick Kazmerski spelled correctly and Carol seconded the motion. The motion was approved by unanimous voice vote. [06-18-26-02]

VI. Reports

- **Chair's Report:** A lot of exciting things are happening at the WWTP. The operators are utilizing the FIIX system. There are over 40 work orders and 16 have been completed. Got a new copy of maps to replace the old ones. Don Merry completed the concrete steps going into the WWTP. There were damaged outlets that were replaced in the WWTP. Jim talked with King Blacktop. Due to them being busy and the weather, they are going to come out next week. The culvert was repaired at the WWTP due to the road being washed out from the heavy rains. Sauk Valley Landscaping did the work.
- **Treasurer's Report:** Financial reports were provided to the Board and read into the record for period ending May, 2026.
 - *Operating Account:* beginning balance \$101,626.34; receipts \$31,267.35; expenditures \$55,849.13; ending balance \$77,044.56. *Project Fund:* beginning balance \$155,274.20; receipts \$6,156.96; expenditures \$0; ending balance \$161,431.16. *Debt Service Bond Fund:* beginning balance \$202,877.27; receipts \$18,855.33; expenditures \$10,967.08; ending balance \$210,765.52. *Sauk Valley CD:* beginning balance \$80,656.50; receipts \$254.03; ending balance \$80,910.53. *Equipment Replacement Fund:* beginning balance \$17,166.85; receipts \$16.76; ending balance \$17,183.61. *IMRF Fund:* beginning balance \$17,675.97; receipts \$723.59; expenditures \$2,412.65; ending balance \$15,986.91. *Sauk Valley Bank High Interest Savings:* beginning balance \$81,315.03; receipts \$205.85; Ending Balance \$81,520.88.
 - Carol motioned to approve the May, 2026 Treasurer's Report and Jim seconded the motion. The motion was approved by unanimous roll call vote. [06-18-26-03]
- **Office Manager's Report:**
 - **Billing Month:** Current Charges \$109,514.10
 - **Past Due Accounts:** 94 accounts at a total of \$140,186.88
 - **Miscellaneous:** Julie stated that she will be working on a "bad debt" list. Julie County Records will no longer be in business after July 1st. Julie will try to find a replacement company or a plan to get a list of weekly closings. The Utility received their certificate to begin disposing of documents. The Utility has to wait 30 days before they can begin disposing of documents.

- **Operator's Report:** The Julie locates have decreased. Surf is officially done digging. Received a new Julie Locate from Johnson Trenching out of Elmhurst. It is for an old AT & T line. The old cable might go through some residents' yards. Both blowers at the WWTP are operational. The effluent chlorine tank inside the WWTP was drained and sprayed clean. We are continuing cleaning the WWTP. The EPA Inspection is next Wednesday at 10 am. We have bought the necessary equipment to be read for the inspection. Hydrant flushing is completed on the west side and halfway finished on the east side.

VII. Old Business

- **Chamlin WWTP IEPA Requirements Project:** To get the WWTP online, the operators are going to cut 18" of each piece of fabric in the media tank. This will allow the media fabric sheets to flow better. Hopefully with the blowers being operational and cutting the fabric, this will get the aeration in the tank where it needs to be. Once the WWTP is online, we will begin testing weekly.
- **Goals Spreadsheet:** Linda asked for volunteers to be a part of the Ordinance Committee. Jim, Julie, and Joan will be part of the Ordinance Committee. The Goal Spreadsheet is being updated during the month.

VIII. New Business

- **Social Club Donation:** The Board decided not to donate to the Social Club.

IX. Announcements: Jona is working on the employee handbook. There was a question regarding a post office fee. It was for priority mail sent to US Bank for our bi-annual bond payment.

X. Adjournment: Carol motioned to adjourn the meeting at 6:36 pm and Jona seconded the motion. The motion was approved by unanimous voice vote. [06-18-26-4]

The next Regular Meeting will be held on July 16, 2026 at 6:00 PM.

June 18, 2026 Motion List

Approval of the Agenda: Jona motioned to approve the agenda and Linda seconded the motion. The motion was approved by unanimous voice vote. [06-18-26-01]

Approval of the May 21, 2026 Regular Meeting Minutes: Linda motioned to approve the May 21, 2026 Regular Meeting Minutes and Carol seconded the motion. The motion was approved by unanimous roll call vote. [06-18-26-02]

Approval of the May, 2026 Treasurer's Report: Carol motioned to approve the May, 2026 Treasurers Report and Jim seconded the motion. The motion was approved by unanimous roll call vote. [06-18-26-03]

Adjournment: Carol motioned to adjourn the meeting at 6:36 pm and Jona seconded the motion. The motion was approved by unanimous voice vote. [06-18-26-04]