



Lost Lake Utility District

Regular Meeting Minutes

406 Lake Ct, Dixon IL 61021

February 19, 2026 at 6:00 PM

Trustees Present: Linda Repesh, Chair; Carol Workman, Vice Chair (approved during the meeting); Gail Merry, Trustee; Jim Caudill, Trustee

Staff Present: Julie Peters, Office Manager; Joan Hansen, Treasurer

Absent: Amy Spelde, Trustee; Jona Perrin, Trustee; Eric Thomas, Operator. Judy Plum, resigned

I. Call to Order and Roll Call: Linda Repesh called the meeting to order at 6:00 pm.

II. Pledge of Allegiance

III. Approval of the Agenda: Carol motioned to approve the agenda and Jim seconded the motion. The motion was approved by unanimous voice vote. [02-19-26-01]

IV. Guest/Public Opinion: None

V. Approval of Minutes

- **January 15, 2026 Meeting Minutes:** Carol motioned to approve the January 15, 2026 Regular Meeting Minutes and Jim seconded the motion. The motion was approved by unanimous voice vote. [02-19-26-02]

VI. Reports

- **Treasurer's Report:** Financial reports were provided to the Board and read into the record for period ending January 31, 2026.
 - *Operating Account:* beginning balance \$80,853.33; receipts \$54,377.02; expenditures \$47,976.11; ending balance \$87,254.24. *Project Fund:* beginning balance \$326,767.75; receipts \$136,885.60; expenditures \$230,231.30; ending balance \$233,422.05. *Debt Service Bond Fund:* beginning balance \$142,044.81; receipts \$18,798.62; expenditures \$9,722.13; ending balance \$151,121.30. *Sauk Valley CD:* beginning balance \$79,639.98; receipts \$259.19; ending balance \$79,899.17. *Equipment Replacement Fund:* beginning balance \$17,102.09; receipts \$16.71; ending balance \$17,118.80. *IMRF Fund:* beginning balance \$21,063.38; receipts \$398.80; expenditures \$1,123.85; ending balance \$20,338.33. *Sauk Valley Bank High Interest Savings:* beginning balance \$80,529.94; receipts \$202.96; Ending Balance \$80,732.90.
 - Jim motioned to approve the January, 2026 Treasurers Report and Carol seconded the motion. The motion was approved by unanimous roll call vote. [02-19-26-03]
- **Office Manager's Report:**
 - **Past Due Accounts:** 79 accounts are past due totaling \$98,286.12.
 - **Shut Off Account:** The Board decided to proceed with placing a lien on the property after the owner requested water service be shut off and refused to pay the outstanding bill.
 - **Miscellaneous:** Everyone received their Statement of Economic Interests to be signed and returned to the office before May 1, 2026. There was a FOIA request regarding invoices from our attorney between January of 2024 and July of 2025. The FOIA request was completed. Julie brought up to the Board regarding selling the Utility her cargo van to upgrade the vehicles. The Board was unsure of this decision and Julie then decided not to move forward. We started collecting water loss data. This could be due to old meters or small leaks in the system. We might need to form a committee to discuss getting new meters and how it is worded in our Ordinance. Will start a new campaign to get more people to sign up for paperless billing. The Board wants to know the cost for each person to have paperless billing. Julie mentioned ADP's offer for employee handbook assistance. The Board wasn't interested.
- **Operator's Report (Water & Wastewater Systems):** Linda read the Operator's report. (See additional notes under Old Business for WWTP) WWTP project is moving forward. Sand Filter 1 is having issues distributing waste

evenly across the bed. Joe from Test has been contacted about the issue. We will resume with hydrant flushing as soon as the weather gets better. Sand filter 2 has several pumps that are not working properly. Once Martin finishes the WWTP, we will address the pumps. We are working on locating shutoff valves and marking them. It is important to inform the POA where the shutoff valves are located in the street so during road repair they don't cover the valves. A Board member was wondering if the valves needed to be raised to street level. Julie will reach out to Sauk Valley Landscaping to fix landscaping around previous breaks.

VII. Old Business

- **Chamlin WWTP IEPA Requirements Project:** Martin needed to put concrete barriers next to the shared sand bed wall. This was due to the current wall collapsing. Martin intends to build a separate wall for sand bed 2. The result will be the sand beds will no longer share a wall. There is an alarm going off in one of the control panels. The operators knew about this but were waiting for the plant to be fixed before working on it. Ross from Chamlin requested this issue get fixed simultaneously with the work on the sand filters. There was a Loan Change order for the sludge removal so the cost could be rolled into the loan. Ross from Chamlin also talked to Martin about installing the sand filter covers to prevent weeds.
- **Road Repair:** King's Blacktop gave the District a preliminary quote for the repairs caused by the subcontractor picking up the bags of sand. It is approximately \$2,800 more than the original quote of \$18,780.00.
- **Sync Invoices:** Don M. (POA Vice Chair) stated he talked to Garriet from Surf Internet. Garriet stated he is working with Sync regarding the 4 invoices charged to the District. Garriet stated that Sync is contract bound to fix what they damaged. Don asked the Utility to not reach out to Sync or Surf until Garriet gets back to him with confirmation that Sync is no longer charging the District for the 4 outstanding invoices.
- **Record Retention:** More records were found in the WWTP above the office. All documentation was sent to the state. We are waiting for our certificate.

VIII. New Business

- **Goals Spreadsheet:** Everyone received the short/long term goals spreadsheet. More discussion is needed on timelines and who will be overseeing the completion of goals.
- **Motion to Approve DC Computer Lease:** DC Computers is serving 30 customers at \$49 a month from their equipment on the water tower. DC Computers wants to upgrade their equipment to 3 more dishes. The following will be added to the lease: 2 person project, fall protection, sign-in requirement, insurance certificate on file and \$300 a month in rent. Linda will talk to DC Computers about the new lease. Carol made a motion to approve the lease with the above changes and Jim seconded the motion. The motion was approved by unanimous roll call vote. [02-19-26-04]
- **Motion to Approve Ordinance 2026-01 Availability Fees:** Julie read the ordinance at the meeting for the first time. More discussion is needed. Vote was not done.
- **Motion to Approve Ordinance 2026-02 Application Fee:** The District charges \$1,500 each for sewer and water hookup. However, at current plumbing rates, the District is not recovering the costs. More discussion is needed. Ordinance was not read at the meeting. Vote was not done.
- **Election of Officer:** Judy Plum resigned as Vice Chair and no longer has check signing privileges. Carol Workman is now Vice Chair with check writing privileges for all LLUD accounts. Linda nominated Carol Workman as the Vice Chair of the LLUD and Jim seconded the vote. The motion was approved by unanimous roll call vote. [02-19-26-05]

IX. Announcements: There will be a St. Patrick's Day Party at Lake Court Center on Saturday, March 14th. Tickets can be purchased at the LLUD office.

X. Adjournment: Jim motioned to adjourn the meeting at 7:20 pm and Carol seconded the motion. The motion was approved by unanimous voice vote. [02-18-25-06]

The next Regular Meeting will be held on March 19, 2026 at 6:00 PM.

February 19, 2026 Motion List

Approval of the Agenda: Gail motioned to approve the agenda and Carol seconded the motion. The motion was approved by unanimous voice vote. [02-19-26-01]

Approval of January 15, 2026 Regular Meeting Minutes: Carol motioned to approve the January 15, 2026 Regular Meeting Minutes and Jim seconded the motion. The motion was approved by unanimous voice vote. [02-19-26-02]

Approval of the January, 2026 Treasurer's Report: Jim motioned to approve the January, 2026 Treasurers Report and Carol seconded the motion. The motion was approved by unanimous roll call vote. [02-19-26-03]

Motion to Approve the DC Computers Lease: Carol motioned to approve the DC Computers Lease and Jim seconded the motion. The motion was approved by unanimous roll call vote. [02-19-26-04]

Election of Officer: Linda nominated Carol Workman as Vice Chair of the LLUD and Jim seconded the vote. The motion was approved by unanimous roll call vote. [02-19-26-05]

Adjournment: Jim motioned to adjourn the meeting at 7:20 pm and Carol seconded the motion. The motion was approved by unanimous voice vote. [02-19-26-06]