



# Lost Lake Utility District

## Regular Meeting Minutes

406 Lake Court, Dixon IL at 6:00 PM

### January 15, 2025

**Trustees Present:** Linda Repesh, Chair; Amy Spelde, Trustee; Carol Workman, Trustee; Jim Caudill, Trustee; Gail Merry, Trustee; Jona Perrin, Trustee

**Staff Present:** Julie Peters, Office Manager; Joan Hansen, Treasurer

**Absent:** Eric Thomas, Operator; Doug Trader, Operator

I. **Call to Order, Roll Call:** Linda Repesh called the meeting to order at 6:00 pm.

II. **Pledge of Allegiance**

III. **Approval of the Agenda:** Carol made a motion to approve the agenda and Jim seconded the motion. The motion was approved by unanimous vote. [01-15-26-1]

IV. **Guest/Public Opinion-** A guest asked if the company that damaged the road to the water tower has been paid yet. The Chair said they would discuss it later in the meeting.

V. **Approval of Minutes**

- **Approval of November 18, 2025 Regular Meeting Minutes:** Carol made a motion to approve the November 18, 2025 Regular Meeting Minutes and Amy seconded the motion. The motion was approved by unanimous vote [01-15-26-2]
- **Approval of December 16, 2025 Regular Meeting Minutes:** Carol made a motion to approve the December 16, 2025 Regular Meeting Minutes and Amy seconded the motion. The motion was approved by unanimous vote [01-15-26-3]
- **Approval of December 16, 2025 Executive Session Minutes:** Carol made a motion to approve the December 16, 2025 Special Meeting Minutes and Jim seconded the motion. The motion was approved by unanimous vote [01-15-26-4]

VI. **Reports**

- **Treasurer's Report:** Joan provided financial reports to the Board and read into the record the report for period ending December 31, 2025.
  - *Operating Account:* beginning balance \$56,767.49; receipts \$75,220.18; expenditures \$51,134.34; ending balance \$80,853.33. *Project Fund:* beginning balance \$320,450.23; receipts \$6,317.52; expenditures \$99,692.00; ending balance \$227,075.75. *Debt Service Bond Fund:* beginning balance \$124,831.28; receipts \$18,780.61; expenditures \$1,567.08; ending balance \$142,044.81. *Sauk Valley CD:* beginning balance \$79,389.93; receipts \$250.05; ending balance \$79,639.98. *Equipment Replacement Fund:* beginning balance \$17,085.41; receipts \$16.68; ending balance \$17,102.09. *IMRF Fund:* beginning balance \$21,754.22; receipts \$699.66; expenditures \$1,390.50; ending balance \$21,063.38. *High Interest Landing Rock Savings:* beginning balance \$80,322.42; receipts \$207.52; ending balance \$80,529.94.
  - Carol made a motion to approve the Treasurer's Report and Amy seconded the motion. The motion was approved by unanimous roll call vote. [01-15-26-5]
  - Guest asked a question about the check detail showing electricity for WWTP and Water Tower instead of just 1 check. We get 1 bill but it is for two meters.
- **Office Manager's Report:**
  - **Past Due Accounts:** 66 accounts at \$99,240.90. 1 person to be disconnected next week; all others made payment plans. All Ordinances last month went into the Ogle County Life. The

Utility's attorney, Dana Considine stated it is not uncommon for utilities to charge rent on water tower and she would write up lease if we wanted. Ashton-Franklin Grove High School Athletic Department inquired if we wanted a spot on their T-Shirts for \$399; the Board declined. With The Clean Reliable Grid Act, utilities can receive a 30% tax credit for updating our power. Since we are getting new boards at water tower and WWTP, the Utility might be able to get financial support to use solar power for the electrical boards. Since postmarks are no longer consistent, it is up to the office manager's discretion whether the payment is late or on time. The Utility would like to keep Beth Caudill on as an emergency backup for office manager.

- **Operator's Report (Water & Wastewater Systems):** (Read by Linda) The WWTP project has officially started. Martin is starting inside on the aeration tanks on the west side of the building. The aeration tanks will be pumped onto a semi by Mike Benish and hauled to Rochelle's Treatment Plant pending a sludge test. Influent has been rerouted to bypass the aeration tanks. It will be pumped from our north septic tank directly to the pump station and then to sand filter number 1. The sand left over from the water tower project has been picked up, but not without incident. The truck caused significant damage to the road. The previous quote for the road in Fall of 2025 was between \$18,500-\$22,000. The sewer leak at 206 Deer Paint was fixed on January 13. It was a slow leak likely due to the shut off valve not being properly supported. Over time the valve sank, putting pressure on the bushing causing it to fail and leak. Always Mechanical completed the install for the new sewer, water shut off valve and supply line on the new build on Vermillion last week. Eric is in communication with Joe Glen from TEST to schedule maintenance on the sand filter pumps. No date set. The Operators are compiling a maintenance list for the WWTP including shelves for extra storage and adding an extra outlet to increase safety by adding additional light. Doug and Eric are working on a spreadsheet containing a list of repairs made to the water system over the past two years.

#### VII. Old Business

- **Chamlin & Associates WWTP Project:**

- We are in the process of updating our SAM.gov account which is needed to receive government loans. This needs to be done annually. We received first check from IL Comptroller to pay Martin. Martin will start the project next week.

- **Maguire Iron, Inc. Water Tower Project:**

- The Water Tower Maintenance is completed except for the road. The sand has been picked up and the first payment has been sent to Maguire. The Utility is holding the second payment until the damage to the road has been repaired. Maguire said they would initially pay for a couple of truckloads of gravel or dirt to fix the road. However, Linda is investigating the extent of the damage and getting two quotes for the road repair.

- **Surf/Sync Bills:** Linda provided Surf the 4 invoices the Utility received from Sync. Surf was also sent the contract signed by the POA stating that Surf is responsible for any damage that occurs during the installation of fiber optics.

- **Record Retention:** This week Julie, Judy and Carol finished up inventory of all old records. Julie will complete spreadsheet to send to State of Illinois to receive our Certificate so we can begin destroying documents.

#### VIII. New Business

- **Resolution 01-2026 Trustee Compensation:** Carol motioned to approve Resolution 01-2026 concerning compensation of the board of trustees for fiscal year 2026 and Jim seconded the motion. The motion was approved by unanimous roll call vote. [01-15-26-6].

A RESOLUTION CONCERNING THE COMPENSATION  
OF THE BOARD OF TRUSTEES  
FOR THE FISCAL YEAR 2026  
FOR THE LOST LAKE UTILITY DISTRICT OF OGLE COUNTY, ILLINOIS

**RESOLUTION NO. 01-2026**

WHEREAS, Section 4 for the Public Water District Act (70 ILCS 3705) provides for compensation of trustees appointed to serve under this Act:

THEREFORE, BE IT RESOLVED, THAT

1. Trustees be compensated per provisions of Section 4 of the Public Water District Act;
2. The amount of such compensation be set at \$75.00 for each regular and special meeting at which the Trustee was in attendance; and,
3. The Chairman of the Board receive an additional \$25.00 for each regular and special meeting of the Board at which he was in attendance up to the maximum allowed by Section 4 of the Public Water District Act.

Passed by the Board of Trustees of the Lost Lake Utility District of Ogle County, Illinois and approved by the Chairman of said District this 15<sup>th</sup> day of January 2026.

- **Resolution 02-2026 Engineer:** Carol made a motion to approve Resolution 02-2026 Engineer and Amy seconded the motion. The motion was approved by unanimous roll call vote. [01-15-26-7]

**A RESOLUTION CONCERNING RETAINING  
CHAMLIN & ASSOCIATES, INC. ENGINEERING SERVICES  
FOR THE FISCAL YEAR 2026  
FOR THE LOST LAKE UTILITY DISTRICT OF OGLE COUNTY, ILLINOIS**

**RESOLUTION NO. 02-2026**

NOW THEREFORE, BE IT ORDAINED by the Board of Trustees of the Lost Lake Utility District of Ogle County, Illinois, as follows:

1. The Lost Lake Utility District hereby retains the firm Chamlin & Associates, Inc. and Ross Baker of that firm to provide general services for the District as requested.
2. This Resolution shall be in full force and effect from and after its passage and approval by law.

Passed by the Board of Trustees of the Lost Lake Utility District of Ogle County, Illinois and approved by the Chairman of said District this 15<sup>th</sup> day of January 2026.

- **Resolution 03-2026 Attorney:** Jona made a motion to approve Resolution 02-2026 and Amy seconded the motion. The motion was approved by unanimous roll call vote. [01-15-26-8]

**A RESOLUTION CONCERNING RETAINING THE  
DISTRICT'S ATTORNEY FOR FISCAL YEAR 2026  
FOR THE LOST LAKE UTILITY DISTRICT OF OGLE COUNTY, ILLINOIS**

**RESOLUTION NO. 03-2026**

NOW THEREFORE, BE IT ORDAINED by the Board of Trustees of the Lost Lake Utility District of Ogle County, Illinois, as follows:

1. The Lost Lake Utility District hereby retains the law firm of Ehrmann, Gehlbach, Badger & Considine, LLC and Dana Considine of that firm as its attorney for the Fiscal Year 2026 for legal services provided.
2. This Resolution shall be in full force and effect from and after its passage and approval by law.

Passed by the Board of Trustees of the Lost Lake Utility District of Ogle County, Illinois and approved by the Chairman of said District this 15<sup>th</sup> day of January 2026.

- **Resolution 04-2026 Auditor:** Amy made a motion to approve Resolution 04-2026 Auditor and Jim seconded the motion. The motion was approved by unanimous roll call vote. [01-15-26-9]

**A RESOLUTION CONCERNING RETAINING  
JOHNSON CPA LLC AUDITING SERVICES**

FOR THE FISCAL YEAR 2026  
FOR THE LOST LAKE UTILITY DISTRICT OF OGLE COUNTY, ILLINOIS

RESOLUTION NO. 04-2026

NOW THEREFORE, BE IT ORDAINED by the Board of Trustees of the Lost Lake Utility District of Ogle County, Illinois, as follows:

1. The Lost Lake Utility District hereby retains the firm of Johnson CPA LLC and Jeff Johnson or agent of that firm as its auditor for the fiscal year ending 2025 for services rendered in 2026 not to exceed the contract amount of \$20,000.
2. This Resolution shall be in full force and effect from and after its passage and approval by law.

Passed by the Board of Trustees of the Lost Lake Utility District of Ogle County, Illinois and approved by the Chairman of said District this 15<sup>th</sup> day of January 2026.

- **Social Media Engagement:** The expectation for our LLUD Board on social media, Facebook, Nextdoor is that we refrain from discussing LLUD activities on Social Media. Given we are representatives of the Lost Lake Community, our comments on social media have the potential to negatively impact our community's reputation.
- **Short and Long Term Goals/Mission Statement:** The Board plans to develop long and short-term goals based on our LLUD Mission Statement. Below are just a few goals mentioned in the meeting. The Board discussed developing a spreadsheet of short/long term goals to track progress and completion.
- **Revisions to Ordinance Regarding Availability Fees:** The new revision states that if the property is sold or transferred, the property is subject to the current ordinance. The current ordinance, revised December 16, 2025, defines availability charges based on the original plotted lots when this community was incorporated as Lost Lake.
- **Motion to Recess to Executive Session: Employee Matters-5 ILCS 120/2(c)(1-2) from December 16, 2025 Regular Meeting:** Carol made a motion to approve Recess to Executive Session: Employee Matters-5 ILCS 120/2(c)(1-2) from December 16, 2025 and Jim seconded it. Motion was approved by 5 yes 1 abstain. [01-15-26-10]
- **Motion to Conclude Executive Session: Employee Matters-5 ILCS 120/2(c)(1-2) from December 16, 2025 Regular Meeting:** Carol made a motion to approve Conclude Executive Session: Employees Matters-5 ILCS 120/2 (c)(1-2) from December 16, 2025 and Jim seconded it. Motion was approved by 5 yes 1 abstain. [01-15-26-11]
- **Motion to Reconvene to Regular Meeting from December 16, 2025:** Carol made a motion to approve Reconvene to Regular Meeting from December 16, 2025 and Jim seconded it. Motion was approved by 5 yes 1 abstain. [01-15-26-1]
- **Motion to Adjourn December 16, 2025 Regular Meeting:** Carol made a motion to adjourn December 16, 2025 Meeting and Jim seconded it. Motion was approved by 6 yes and 1 abstain. [01-15-26-13]

IX. **Announcements:** None

X. **Adjournment:** Carol made a motion to adjourn the meeting at 7:12pm and Amy seconded the motion. The motion was approved by unanimous vote. [01-15-26-14]

**The next Regular Meeting will be held on February 19, 2025 at 6:00 PM.**

## January 15, 2026 Motion List

**Approval of the Agenda:** Carol made a motion to approve the agenda and Jim seconded the motion. The motion was approved by unanimous vote. [01-15-26-1]

**Approval of November 18, 2025 Regular Meeting Minutes:** Carol made a motion to approve the November 18, 2025 Regular Meeting Minutes and Amy seconded the motion. The motion was approved by unanimous vote [01-15-26-2]

**Approval of December 16, 2026 Regular Meeting Minutes:** Carol made a motion to approve the December 16, 2026 Regular Meeting Minutes and Amy seconded the motion. The motion was approved by unanimous vote [01-15-26-3]

**Approval of December 16, 2025 Executive Session Minutes:** Carol made a motion to approve the December 16, 2025 Executive Meeting Minutes and Jim seconded the motion. The motion was approved by unanimous vote [01-15-26-4]

**Approval of the Treasurer's Report:** Carol made a motion to approve the Treasurer's Report and Amy seconded the motion. The motion was approved by unanimous roll call vote. [01-15-26-5]

**Resolution 01-2026 Trustee Compensation:** Julie read Resolution 01-2026 Trustee Compensation which says to continue with the contractors that we have been using. Carol made a motion to approve and Jim seconded it. Motion was approved by unanimous roll call vote. [01-15-26-6]

**Resolution 02-2026 Engineer:** Julie read Resolution 02-2026 Engineer. Carol made a motion to approve and Amy seconded it. Motion was approved by unanimous roll call vote. [01-15-26-7]

**Resolution 03-2026 Attorney:** Julie read Resolution 03-2026 Attorney. Jona made a motion to approve and Amy seconded it. Motion was approved by unanimous roll call vote. [01-15-26-8]

**Resolution 04-2026 Auditor:** Julie read Resolution 04-2026 Auditor. Amy made a motion to approve and Jim seconded it. Motion was approved by unanimous roll call vote. [01-15-26-9]

**Motion to Approve Recess to Executive Session: Employee Matters-5 ILCS 120/2(c)(1-2) from December 16, 2025 Regular Meeting:** Carol made a motion to approve Recess to Executive Session from December 16, 2025 Regular Meeting and Jim seconded it. Motion was approved by 5 yes and 1 abstain. [01-15-26-10]

**Motion to Conclude Executive Session: Employee Matters-5 ILCS 120/2(c)(1-2) from December 16, 2025 Regular Meeting:** Carol made a motion to approve to Conclude Executive Session: Employee Matters-5 ILCS 120/2(c)(1-2) from December 16, 2025 and Jim seconded it. Motion was approved by 5 yes and 1 abstain. [01-15-26-11]

**Motion to Reconvene to Regular Meeting from December 16, 2025 Regular Meeting:** Carol made a motion to approve to Reconvene to Regular Meeting from December 16, 2025 Regular Meeting and Jim seconded it. Motion was approved by 5 yes and 1 abstain. [01-15-26-12]

**Motion to Adjourn December 16, 2025 Regular Meeting:** Carol made a motion to adjourn December 16, 2025 Regular Meeting and Jim seconded it. Motion was approved by 5 yes and 1 abstain. [01-15-26-13]

**Motion to Adjourn January 15, 2026 Regular Meeting:** Carol made a motion to adjourn the meeting at 7:12 pm and Amy seconded the motion. The motion was approved by unanimous vote. [01-15-26-14]