



Lost Lake Utility District

Regular Meeting Minutes

404 Lake Court, Dixon IL at 6:00 PM

November 18, 2025

Trustees Present: Linda Repesh, Chair; Judy Plum, Vice Chair; Amy Spelde, Trustee; Carol Workman, Trustee; Gail Merry, Trustee; Jim Caudill, Trustee; Jonna Perrin, Trustee

Staff Present: Julie Peters, Office Manager; Joan Hansen, Treasurer

Absent: Eric Thomas, Operator; Doug Trader, Operator

- I. **Call to Order, Roll Call:** Linda Repesh called the meeting to order at 6:00 pm.
- II. **Pledge of Allegiance**
- III. **Approval of the Agenda:** Judy made a motion to approve the agenda and Amy seconded the motion. The motion was approved by unanimous vote. [11-18-25-1]
- IV. **Guest/Public Opinion:** Guest inquired about where the funding was coming from for repairs.
- V. **Approval of Minutes**

Approval of October 21, 2025 Regular Meeting Minutes: Amy made a motion to approve the October 21, 2025 Regular Meeting Minutes and Judy seconded the motion. The motion was approved by 4 ayes and 3 abstained. [11-18-25-2]
- VI. **Reports**
 - **Treasurer's Report:** Joan provided financial reports to the Board and read into the record the report for period ending October 31, 2025.

Operating Account: beginning balance \$74,601.53; receipts \$81,117.04; expenditures \$66,709.02; ending balance \$89,009.55. *Project Fund:* beginning balance \$307,841.84; receipts \$6,306.54; expenditures \$0.00; ending balance \$314,148.38. *Debt Service Bond Fund:* beginning balance \$247,044.31; receipts \$18,879.39 expenditures \$158,287.08; ending balance \$107,636.62. *Sauk Valley CD:* beginning balance \$78,883.94; receipts \$248.45; ending balance \$79,132.39. *Equipment Replacement Fund:* beginning balance \$17,052.62; receipts \$16.65; ending balance \$17,069.27. *IMRF Fund:* beginning balance \$24,193.80; receipts \$718.12; expenditures \$1,457.52; ending balance \$23,454.40. *High Interest Landing Rock Savings:* beginning balance \$79,883.21; receipts \$228.40; ending balance \$80,111.61.

Carol made a motion to approve the Treasurer's Report and Amy seconded the motion. The motion was approved by unanimous roll call vote. [11-18-25-3]
 - **Office Manager's Report:**

Past Due Accounts: 62 past due accounts at \$92,149.80. Metered services were behind 2X as much but will be current without a problem. It was a very busy month with ordinances. Discussed TextMyGov Alert Resident Notification System and concluded that it was not cost effective.
 - **Operator's Report (Water & Wastewater Systems):**

(Read by Julie Peters) WWTP maintenance is moving along. Light fixtures have been replaced with spark/vaporproof LED fixtures and the difference in lighting is incredible! A&W Heating/Cooling/Plumbing inspected exhaust fans. Cleaned out mud dauber nest on one and is repaired; going to try to rebuild fan motor in aeration room which will be best use of funds over replacing. Marty from Ehman's helped diagnose a recurring cap pop off on Wild Rice/Minnesota & 10ft. crack in main on Platt Drive caused by pressure build up due to 1 or 2 unopened valve covers at previous repair on St. Francis. Since Ehman's will be off for extended period, Always Mechanical-Dixon (Doug) will begin work

on 11/19 to resolve and will also install new service lines on the Vermillion new build. Directional boring may be involved installing waterline under the road after Holiday. Many JULIE locates have been placed due to SURF. Lines are buried 4-6 inches. Will acquire SURF contract from POA. Discussion about setting up joint meeting with SURF only and POA. Preliminary discussion about a marking system to insure valve position. West Side hydrant flushing has begun; hopefully completed beginning of next week. Since this can result in broken water mains even when using care, choosing to resume after Holiday(weather-permitting). Let us know if new board members would like tour of WWTP. Call with questions.

VII. Old Business

- **Chamlin & Associates WWTP Project:**

Update on Project: Ross from Chamlin & Associates- No exact date for project; possibly after 12/1. The correct valves have been BABA approved and have been ordered. Pull weeds after fence removed and lighting finished. Working on removal/replacement of electric fence; wire missing; everything else is there and ready. Estimated by April to be mostly complete; June total completion.

- **Maguire Iron, Inc. Water Tower Project:**

Update: Maguire is finished. Payout will be made as soon as sandbags are picked up. All water tests were passed and valves removed. Obtained drone pictures for Newsletter. Road work will begin next year.

- **Recordkeeping Project:** Judy, Carol, and Julie will be continuing the process of separating and weighing all the documents so that they can apply for the application. All past documents are held in the storage room of the POA building. Monday & Tuesdays seem to work bringing files over to LLUD office to work on.
- **Motion to Approve RCD Lease:** Carol made a motion to approve 2026 RCD Lease and Amy seconded the motion. The motion was approved by unanimous roll call vote. [11-18-25-4]
- **Long-term Lease with RCD:** Julie read the lease renewal requirements. The year-by-year lease, suggested by their attorney, will renew 12/1/25 automatically. A written notification within 90 days of expiration of initial term is required if not intending to renew.
- **Rate Committee Update:** The rate committee completed revisions to Ordinance. The Utility's attorney approved the specific changes.
- **Motion to Approve 2026 Board Meeting Dates:** Amy made a motion to approve 2026 Board Meeting Dates and Judy seconded the motion. The motion was approved by unanimous roll call vote. [11-18-25-5]

VIII. New Business

- **Welcome New Trustees:** Jona Perrin (built new home on Timber Trail); Jim Caudill; Gail Merry
- **Water Rates Ordinance 02-2025:** Julie read for the first time. Current water rate \$51.00 increasing 5% to \$54.10 in 2026. Mentioned the need for five cent increments due to discontinuance of pennies. To be signed and approved on 12/16/2025.
- **Sewer Rates Ordinance 03-2025:** Julie read for the first time. Increasing 5% to \$67.60 in 2026. To be signed and approved on 12/16/2025.
- **2026 Budget Ordinance 04-2025:** Julie read for the first time. On 11/14, Ogle County Life Newspaper printed it for a 31 day public disclosure. Will approve and sign on 12/16/2025.
- **Motion to Approve One-Time reading and Voting of Bond Tax Abatement Ordinance 05-2025 by 2/3 Vote:** Carol made a motion to approve the one-time reading and voting of Bond Tax Abatement Ordinance and Amy seconded the motion. Approved by unanimous roll call vote. [11-18-25-6]
- **Bond Tax Abatement Ordinance 05-2025:** Julie read the Bond Tax Abatement Ordinance 05-2025. Funded by customer not taxes. The motion was approved by unanimous roll call vote and signed. [11-18-25-7]

- **Motion to Approve One-Time reading and Voting of IMRF Tax Ordinance 06-2025 by 2/3 Vote:** Carol made a motion to approve the one-time reading and voting of IMRF Tax Ordinance 06-2025 and Amy seconded the motion. Approved by unanimous roll call vote. [11-18-25-8]
- **IMRF Tax Ordinance 06-2025:** Julie read the IMRF Tax Ordinance 06-2025. Using tax dollars for mutual retirement fund not exceeding \$16,500. The motion was approved by unanimous roll call vote and signed. [11-18-25-9]
- **Board of Trustees Regular Meeting Time Ordinance 07-2025:** Julie read the Board of Trustees Regular Meeting Time Ordinance 07-2025 two times. This changes the meeting time to the third Thursday of the month. To be voted and approved 12/16/25.
- **Motion to Approve One-Time reading and Voting of Improved Lot, Unimproved Lot, and Availability Charge Ordinance 08-2025 by 2/3 Vote:** Carol made a motion to approve the one-time reading and voting of 07-2025 and Amy seconded the motion. Approved by unanimous roll call vote. [11-18-25-10]
- **Administrative Ordinance to Define Improved Lot, Unimproved Lot, and Availability Charge Ordinance 08-2025:** Julie read the Administrative Ordinance to Define Improved Lot, Unimproved Lot, and Availability Charge Ordinance 08-2025 one time. The motion was approved by unanimous roll call vote and signed. [11-18-25-11]
- **Motion to Recess to Executive Session: Employee Matters-5 ILCS 120/2(c)(1-2):** Carol made a motion to approve the recess and Jim seconded it. The motion was approved by unanimous roll call vote. [11-18-25-12]
- **Motion to Approve Employee Matters-5 ILCS 120/2(c)(1-2):** Carol made a motion to approve the change in Julie's 9-5 hours for M-T-W instead of T-W-Th beginning January 2, 2026. Jim seconded it. The motion was approved by roll call vote 6 Ays 1 abstained. [11-18-25-13]
 - **Motion to Reconvene to Regular Meeting:** Amy made a motion to reconvene and Carol seconded. The motion was approved by roll call vote of 6 Ays 1 abstained. [11-18-25-14]
 - **Announcements:** None

Adjournment: Amy made a motion to adjourn the meeting at 7:15 pm and Carol seconded the motion. The motion was approved by unanimous vote. [11-18-25-15]

The next Regular Meeting will be held on December 16, 2025 at 6:00 PM.

November 17, 2025 Motion List

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