



# Lost Lake Utility District

## Regular Meeting Minutes

404 Lake Court, Dixon IL at 6:00 PM

### October 21, 2025

**Trustees Present:** Linda Repesh, Chair; Judy Plum, Vice Chair; Amy Spelde, Trustee; Carol Workman, Trustee; Don Merry, Trustee (virtually-on phone)

**Staff Present:** Julie Peters, Office Manager; Joan Hansen, Treasurer

**Absent:** Eric Thomas, Operator; Doug Trader, Operator

**I. Call to Order, Roll Call:** Linda Repesh called the meeting to order at 6:00 pm.

**II. Pledge of Allegiance**

**III. Approval of the Agenda:** Carol made a motion to approve the agenda, and Judy seconded the motion. The motion was approved by unanimous vote. [10-21-25-1]

**IV. Guest/Public Opinion:** None

**V. Approval of Minutes**

- **Approval of September 16, 2025 Regular Meeting Minutes:** Amy made a motion to approve the September 16, 2025 Regular Meeting Minutes and Carol seconded the motion. The motion was approved by unanimous vote. [10-21-25-02]
- **Approval of October 13, 2025 Special Meeting Minutes:** Carol made a motion to approve the October 13, 2025 Special Meeting Minutes and Amy seconded the motion. The motion was approved by unanimous vote. [10-21-25-3]

**VI. Reports**

- **Treasurer's Report:** Joan provided financial reports to the Board and read into the record the report for period ending September 30, 2025.
  - *Operating Account:* beginning balance \$92,518.13; receipts \$36,047.04; expenditures \$53,963.64; ending balance \$74,601.53. *Project Fund:* beginning balance \$301,538.72; receipts \$6,303.12; expenditures \$0.00; ending balance \$307,841.84. *Debt Service Bond Fund:* beginning balance \$229,722.44; receipts \$18,888.95; expenditures \$1,567.08; ending balance \$247,044.31. *Sauk Valley CD:* beginning balance \$78,705.94; receipts \$178.00; ending balance \$78,883.94. *Equipment Replacement Fund:* beginning balance \$17,035.82; receipts \$16.80; ending balance \$17,052.62. *IMRF Fund:* beginning balance \$20,145.42; receipts \$5,272.03; expenditures \$1,223.65; ending balance \$24,193.80. *High Interest Landing Rock Savings:* beginning balance \$79,651.67; receipts \$231.54; ending balance \$79,883.21.
  - Amy made a motion to approve the Treasurer's Report and Judy seconded the motion. The motion was approved by unanimous roll call vote. [10-21-25-4]
- **Office Manager's Report:**
  - **Past Due Accounts:** 57 past due accounts at \$84,521.84. All 6 accounts that were sent disconnect letters paid or set up payment plan. It was a very busy month.
- **Operator's Report (Water & Wastewater Systems):**
  - (Read by Julie Peters) To avoid future water main and sewer main breaks, the operators will locate and expose every valve cover and riser. This will help the Sync team to determine the depth of our sewer lines and avoid further breaks. Some of the valves are under the road. This may create potholes. Eric talked with Jim Kellen to find out how the POA road committee wants us to handle the temporary potholes. The operators will document with a picture or video of all the Julie locates, as a matter of

record. Sync has verbally agreed to provide Eric and Doug with weekly “street sheets” to assist the operators on where to mark water/sewer lines first. Ross from Chamlin stated that the WWTP could be 4 weeks out because they did locate the valves. We need to get the lighting fixed in the WWTP with LED lights before the project can begin. There was a sewer leak on Platte. The water tower was filled and we are in the middle of following protocol for testing. Julie will alert the community that further testing is needed, and we will be under a boil alert until further notice.

## **VII. Old Business**

- **Chamlin & Associates WWTP Project:**

- **Update on Project:** Ross from Chamlin & Associates stated that the right valves were finally located and the paperwork is being completed. Ross feels the project is 30 days from starting. Linda stated that we need to continue with the WWTP cleanup and pulling weeds in sand bed 2. Sand bed 2 needs to be weeded since it will still be in use since the project had been delayed.

- **Maguire Iron, Inc. Water Tower Project:**

- **Update:** Maguire is practically done. They need to pick up the tanker and pick up the sandbags. Eric can remove the valves from the hydrants as soon as the water tower passes all the water tests.

- **Recordkeeping Project:** Judy, Carol, and Julie will meet to begin the process of separating and measuring all the documents so that they can apply for the application. All past documents are held in the storage room of the POA building.

- **Budget Committee Update:** Julie stated that she needs to put the public notice in the paper so the community can review for 30 days before it is approved.

- **Rate Committee Update:** The rate committee completed revisions to Ordinance. The Utility’s attorney approved the specific changes.

- **Long-term Lease with RCD:** Judy stated it was a standard lease, but it is only a 1-year lease. The Utility will go back to the RCD and ask for a 5- or 10-year lease.

- **Motion to Approve 2026 Board Meeting Dates:** Amy made a motion to approve 2026 Board Meeting Dates and Judy seconded the motion. The motion was approved by unanimous roll call vote. [10-21-25-5]

- **Motion to Approve Water Tower Road Work:** The Board decided to table this issue until later.

## **VIII. New Business**

- **Community Communication:** The Board decided to add an additional way to communicate with the Community by adding a Project Page to our website where the office manager will update the community on projects in a timelier manner.

- **Board Member Recruitment:** Two people have sent in their applications to the Township. The Township is meeting on November 11, 2025 to discuss candidates. We will continue to look for one more Board member. The Board will need to also replace Amy Spelde when her term is over in April 2026.

## **IX. Announcements:**

A community member asked for clarification on the 2026 budget and the 5% rate increase for 2026. Linda wanted to thank Trustee, Don Merry, for his assistance on the water tower project and all his help on the Board. Don resigned from the Board October 31, 2025.

## **X. Adjournment:**

Carol made a motion to adjourn the meeting at 6:52 pm and Judy seconded the motion. The motion was approved by unanimous vote. [10-21-25-6]

**The next Regular Meeting will be held on November 18, 2025 at 6:00 PM.**

### **October 21, 2025 Motion List**

**Approval of the Agenda:** Carol made a motion to approve the agenda and Judy seconded the motion. The motion was approved by unanimous vote. [10-21-25-1]

**Approval of the September 16, 2025 Regular Meeting Minutes:** Amy made a motion to approve the September 16, 2025 Regular Meeting Minutes and Carol seconded the motion. The motion was approved by unanimous vote. [10-21-25-2]

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