



# Lost Lake Utility District

## Regular Meeting Minutes

406 Lake Ct, Dixon IL 61021 at 6:00 PM

### March 18, 2025

**Trustees Present:** Anne Harms, Chair; Rick Reardon, Vice Chair; Amy Spelde, Trustee; Linda Repesh, Trustee; Judy Plum, Trustee

**Staff Present:** Julie Peters, Treasurer

**Absent:** Don Merry, Trustee; Eric Thomas, Operator; Beth Caudill, Office Manager

**I. Call to Order and Roll Call:** Anne Harms called the meeting to order at 6:00 pm.

**II. Pledge of Allegiance**

**III. Approval of the Agenda:** Amy motioned to approve the agenda and Judy seconded the motion. The motion was approved by unanimous voice vote. [03-18-25-01]

**IV. Guest/Public Opinion:** None

**V. Approval of Minutes**

- **February 18, 2025 Meeting Minutes:** Amy motioned to approve the February 18, 2025 Regular Meeting Minutes and Judy seconded the motion.
- **February 18, 2025 Executive Meeting Minutes:** Amy motioned to approve the February 18, 2025 Executive Meeting Minutes and Linda seconded the motion.
- **March 7, 2025 Executive Meeting Minutes:** Amy motioned to approve the March 7, 2025 Executive Meeting Minutes and Rick seconded the motion.

**VI. Reports**

- **Treasurer's Report:** Financial reports were provided to the Board and read into the record for period ending February 28, 2025.
  - *Operating Account:* beginning balance \$88,013.57; receipts \$74,747.15; expenditures \$76,355.55; ending balance \$86,405.17. *Project Fund:* beginning balance \$257,588.49; receipts \$6,239.10; ending balance \$263,827.59. *Debt Service Bond Fund:* beginning balance \$128,774.80; receipts \$18,769.53; expenditures \$1,567.08; ending balance \$145,977.25. *Sauk Valley CD:* beginning balance \$76,696.95; receipts \$290.52; ending balance \$76,987.47. *Equipment Replacement Fund:* beginning balance \$16,917.55; receipts \$15.57; ending balance \$16,933.12. *IMRF Fund:* beginning balance \$13,726.61; receipts \$453.72; expenditures \$890.68; ending balance \$13,289.65. *Sauk Valley Bank High Interest Savings:* beginning balance \$78,009.26; receipts \$216.03; Ending Balance \$78,225.29.
  - Rick motioned to approve the February, 2025 Treasurers Report and Amy seconded the motion.
- **President's Report:** Anne mentioned that the Utility received a notice about well 9 not being tested for the month of January. Eric told Anne that well 10 was down for the whole month of January. Eric and Joe from TEST are going to investigate to see if there was a clerical error.
- **Office Manager's Report:** Beth was absent from the meeting and Julie filled in.
  - **Meter Installation:** Eight meters that were previously broken were installed. Three additional meters were installed that were optional and paid for by the customer.
- **Operator's Report (Water & Wastewater Systems):** absent

**VII. Old Business**

- **Chamlin WWTP IEPA Requirements Project:** A pre-bidding meeting is scheduled for 3-19-25 at 10:00am with Ross from Chamlin, the operators and the potential bidders. Some board members may also attend. A virtual meeting is also scheduled on 3-25-25 at 1:30pm with the Office of The Attorney General and the IEPA pertaining to the Enforcement Referral letter regarding the WWTP.
- **Water Tower Maintenance:** Anne stated that we need to confirm the permits have the correct Chair's name on them going forward.

**VIII. New Business:** none

**IX. Motion to Recess to Executive Session: Employee Matters – 5 ILCS 120/2(C)(1-2):** Rick motioned to recess to Executive Session regarding employee matters at 6:23 pm and Linda seconded the motion. The motion was approved by unanimous voice vote. [03-18-25-02]

**X. Reconvene Regular Meeting:** Linda motioned to reconvene back to the regular meeting at 7:18pm and Rick seconded the motion. The motion was approved by unanimous voice vote. [03-18-25-03]

**XI. Motions Produced from Executive Session:** No motions produced from Executive Session

**XII. Announcements:** None

**XIII. Adjournment:** Amy motioned to adjourn the meeting at 7:19 pm and Anne seconded the motion. The motion was approved by unanimous voice vote. [03-18-25-04]

**The next Regular Meeting will be held on April 15, 2025 at 6:00 PM.**

### **March 18, 2025 Motion List**

**Approval of the Agenda:** Amy motioned to approve the agenda and Judy seconded the motion. The motion was approved by unanimous voice vote. [03-18-25-01]

**Motion to Recess to Executive Session: Employee Matters – 5 ILCS 120/2(C)(1-2):** Rick motioned to recess to Executive Session regarding employee matters at 6:23 pm and Linda seconded the motion. The motion was approved by unanimous voice vote. [03-18-25-02]

**Reconvene Regular Meeting:** Linda motioned to reconvene back to the regular meeting at 7:18 pm and Rick seconded the motion. The motion was approved by unanimous voice vote. [03-18-25-03]

**Motions Produced from Executive Session:** No motions were approved.

**Adjournment:** Amy motioned to adjourn the meeting at 7:19 pm and Anne seconded the motion. The motion was approved by unanimous voice vote. [03-18-25-04]